



# International Coffee & Tea, LLC 401(k) Plan

## On-Line 401(k) Plan Enrollment

Enrolling in the 401(k) has never been easier! Just follow these simple steps:

**Step 1:** Log on to [www.ingretirementplans.com/enrollmentcenter](http://www.ingretirementplans.com/enrollmentcenter) (or call the ING Enrollment Center at 1-888-311-9487)

**Step 2:** Enter Plan Number 559334 and Verification Number 55933499

**Step 3:** Scroll down the Left-Hand Menu and Select **Enroll Now**

**Step 4:** Scroll down to the bottom of the next page and select **LOGIN**  
(Note: your initial PIN is the 2-digit month and year of your birth (MMYY).)

**Your Employer's Retirement Plan**

You know you need to save for retirement but where do you start? When you take advantage of YOUR RETIREMENT PLAN, you may be one step closer to reaching your retirement goals. How much will you need? That's what you need to know. It's your key to retirement because it's the amount of money you may need when you're ready to retire.

Think of **Your Number** as your own personal starting point on the road to the future you've always wanted. How to find **Your Number**, understand **Your Number**, and then make a plan to help you reach it through your retirement plan.

Learn more about the **Plan Highlights** of your employer-sponsored retirement plan.

**Retirement Reality Check...**

- Only **18%** of U.S. workers are very confident they'll be comfortable in retirement.
- Nearly **50%** of workers who are saving for retirement have less than \$25,000.
- Only **5%** consider a financial number, such as their retirement goal, as being one of the most important numbers to them, but you can be different!

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**IMPORTANT!**  
You will not be enrolled until you complete all of the information required and click on the **Submit Enrollment** button at the end of this enrollment.

To begin the enrollment process, please click on the **Login** button below.

**NOTE:** Online Enrollment will open in a separate Internet browser window. You must simultaneously press the Alt and Tab keys on your keyboard to access the retirement and investment educational tools on this web site.

**LOGIN**

Should you need assistance completing your online enrollment, please call 1-888-311-9487.

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